

# GRADUATION POLICIES

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## Application for Graduation

Students expecting to graduate must complete a graduation application by the published deadline on the *Graduation Deadlines* webpage. An application is required for degree conferral; the application can be found in RUACCESS. There is a \$100.00 late fee applied for applications received after the published deadline; there are no exceptions. Participating in the commencement ceremony is optional and separate from the graduation application and the conferral of a degree.

## Commencement Participation

Roosevelt University holds commencement in May. Students may participate in the commencement ceremony within one term of their degree conferral. Students may request to participate in a ceremony outside of their graduation term by contacting Graduation Services and submitting a Ceremony Participation Request Form. Participation is based on the space available and is not guaranteed.

Contact Graduation Services (<https://www.roosevelt.edu/current-students/academics/graduation/grad-prep/>) for more information.

## Graduation Fiscal Policy

Students who wish to participate in commencement must be in good fiscal standing with the University to participate in the ceremony or receive tickets for guests. Review the university's Graduation Fiscal Policy for more information.

## Graduating with Honors from Roosevelt University

Although preliminary determination is based on a student's institutional GPA at the start of their final term, the Latin or Franklin honors notation on the transcript and diploma will be computed based on all coursework attempted at Roosevelt, including the final term. Students who have been readmitted to Roosevelt University under the Forgiveness Policy will be considered for graduation with honors based solely on the grade point average achieved after this readmission.

Graduation with Latin honors at Roosevelt University is calculated based on credit attempted at Roosevelt University only. Undergraduate transfer students must complete a minimum of 60 institutional graded credits (excluding pass/no pass hours) to be eligible for graduation with a Latin honors status.

## Latin Honors

Roosevelt University recognizes undergraduates who have high academic achievement by conferring the Latin designations of *Cum Laude*, *Magna Cum Laude*, and *Summa Cum Laude*. These designations apply only to students receiving baccalaureate degrees with a minimum of 60 graded credits (excluding pass/no pass hours) at Roosevelt University; Latin honors are not granted for graduate degrees.

- A student who earns a cumulative Roosevelt University grade point average (GPA) of at least 3.850 will be graduated summa cum laude and noted on transcripts.
- A student who earns a cumulative Roosevelt University GPA of at least 3.700 but no higher than 3.849 will be graduated magna cum laude and noted on transcripts.

- A student who earns a cumulative Roosevelt GPA of at least 3.500 grade but no higher than 3.699 will be graduated cum laude and noted on transcripts.

## Franklin Honors Society

All Roosevelt University undergraduate students graduating with **at least 30 institutional graded credits** and a 3.75 GPA or higher are admitted into the Franklin Honor Society, founded in 1956.

## Departmental Honors

Departmental Honors is awarded at the Undergraduate level and is based on the GPA within a student's major program of study.

## Honors Program

Students who complete the Roosevelt University Honors Program requirements earn an "Honors Program" transcript designation upon graduation. Please visit The Honors Program at Roosevelt University (<https://www.roosevelt.edu/current-students/academics/honors-program/>) for more information.