

PARALEGAL STUDIES, AAS

Program Description

For 45 years, Roosevelt University's American Bar Association-approved paralegal studies program has produced graduates ready to have an immediate impact inside a firm or other legal environment. The Associate of Applied Science in Paralegal Studies emphasizes the knowledge and practical skills that will prepare students for work in a variety of settings and to adapt to changes in the legal environment. Graduates will demonstrate proficiency in legal terminology, substantive areas of law, procedural rules, and research capabilities used in private law firms, courts, corporations, insurance companies, government offices, and other employers of paralegals. Paralegals may not provide legal services directly to the public, except as permitted by law.

Students completing the AAS degree will be prepared to enter the entry-level paralegal job market and to seamlessly transition to their Bachelor of Arts degree in Paralegal Studies or to another Roosevelt bachelor degree program of their choice. Roosevelt University's College of Arts & Sciences offers several BA programs that are recommended for students with an associate degree in paralegal. These programs include Criminal Justice, Political Science, Social Justice Studies, and Health Science Administration.

Program Goals

The goals of the Paralegal Studies Program are for its students to:

1. Understand the basic concepts of substantive and procedural law including the operation of the legal system and the theory of law
2. Be able to work competently as a paralegal under the supervision of an attorney
3. Understand the ethical obligations of a paralegal

Lambda Epsilon Chi, National Paralegal Honor Society

Roosevelt University maintains a chapter of Lambda Epsilon Chi (LEX), a national paralegal honor society founded by the American Association for Paralegal Education. Members are inducted in April and October of each year and receive a commemorative certificate and membership pin. Their names are entered into the permanent records of the Lambda Epsilon Chi national paralegal honor society.

As recommended by the ABA Guidelines for Approval of Paralegal Education Programs, students must complete the Roosevelt University CORE General Education classes before enrolling in their paralegal courses with the exception of PARA 101 *What is Law?*, which should be taken in the first year of the program.

TRANSFER OF PARALEGAL COURSES

A maximum of 9 credit hours of paralegal courses may be transferred into the Associate in Applied Science degree from other ABA-approved paralegal programs. These courses need to have been taken no longer than six years prior to the date on which the student enrolls in Roosevelt University's paralegal program.

Grades of C or higher are required in all 300-level paralegal courses.

Code	Title	Credit Hours
PARA 101	WHAT IS LAW?	3
CST 100	ESSENTIAL COMPUTER SKILLS	3
POS 101	UNITED STATES POLITICS	3

SOCJ 201	INTRODUCTION TO SOCIAL JUSTICE STUDIES	3
or SOC 101	INTRODUCTION TO SOCIOLOGY	
CJL 200	INTRODUCTION TO CRIMINAL JUSTICE	3
PARA 301	ETHICS & PROFESSIONALISM	3
PARA 302	LEGAL RESEARCH	3
PARA 303	CIVIL LAW	3
PARA 304	LITIGATION I	3
PARA 305	COMMERCIAL LAW	3
PARA 325	LEGAL WRITING	3
PARA 330	PARALEGAL INTERNSHIP	3
Total Credit Hours		36

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Year 1

Fall	Credit Hours	Spring	Credit Hours
FYS 101 (*)	1	PARA 101	3
Humanities*	3	ENG 102 (*)	3
MATH 110 (*)	3	Natural Science*	3-4
ENG 101 (*)	3	EXL*	3
Social Science*	3	CST 100	3
COMM 101 (*)	3		
		16	15-16

Year 2

Fall	Credit Hours	Spring	Credit Hours
POS 101	3	CJL 200	3
SOC 101	3	PARA 303	3
PARA 301	3	PARA 305	3
PARA 302	3	PARA 325	3
PARA 304	3	PARA 330	3
		15	15

Total Credit Hours 61-62