

# TRAINING AND DEVELOPMENT, CERTIFICATE

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The Certificate in Training and Development is ideal for both those who are currently working in the field who would benefit from formal education and those who plan to enter the field. The program consists of three required courses and two electives.

## Admission:

Applicants to the graduate certificate programs in the Heller College of Business must complete and submit the following:

- Graduate university application
- Applicants with an undergraduate GPA below 3.0 may be required to complete an interview process with Marshall Bennett Institute Executive Director.
- Official transcripts from all colleges and universities attended, regardless of whether a degree was received
- Application fee

Required Courses (15 semester hours): A minimum grade of B- is required. A minimum 3.0 gpa is required.

Code	Title	Credit Hours
TRDV 400	INTRODUCTION TO TRAINING & DEVELOPMENT	3
TRDV 411	TRAINING DELIVERY	3
TRDV 451	INSTRUCTIONAL SYSTEMS DESIGN-1	3
TRDV 4XX <sup>1</sup>		3
TRDV 4XX <sup>1</sup>		3
Total Credit Hours		15

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Two electives in Training and Development curriculum.