### Mission
Roosevelt University's Heller College of Business provides a diverse population of students the best opportunity to develop critical skills necessary for success. This education emphasizes professional integrity, sustainable business practices, and global engagement.

### Accreditation
The undergraduate programs of the Heller College of Business (HCB) are accredited by the Association of Collegiate Business Schools and Programs (ACBSP). University business programs worldwide pursue this recognition, and ACBSP accredits approximately 10 percent of business programs in the United States and a few outside the United States. ACBSP accreditation is a mark of distinction in that accredited programs must meet national and international standards for teaching excellence, achieving learning outcomes, mission-based strategic planning, and continuous improvement.

### Degree programs
The HCB grants the degree of Bachelor of Science in Business Administration (BSBA). Each student chooses a major from among Accounting, Finance, Human Resource Management, Management, Marketing, or Social Entrepreneurship.

### Transfer credit
Credits are accepted from community, junior or senior colleges that are accredited by a regional accreditation organization. Up to 66 credits can be accepted from a community college. Up to 90 credits can be accepted from a four-year college or university. All transfer students must satisfy the University Writing Requirement which may include taking English100. No exceptions are made. See the University Writing Requirement. Each transfer course is evaluated to confirm that it includes all topics included in the corresponding Roosevelt course. Regardless of title, courses considered inappropriate or not equivalent will not be accepted. Students should consult with a Roosevelt University advisor and the transfer guide (http://www.roosevelt.edu/Admission/Undergraduate/Transfer/TransferGuide.aspx) pages when transferring courses to Roosevelt University.

All business core and major requirements are taken at the 300 level. All community college courses are accepted as lower level credits.

### Grade requirements
Specific requirements for individual majors are listed under each discipline. All courses in the major must be passed with grades of C- or higher. Each major has additional course(s) which require a grade of C- or higher.

### Interdisciplinary major
Students whose career interests span two or more traditional business areas may complete an interdisciplinary major. This major includes nine courses of which at least five must be in a single functional area (accounting, finance, human resource management, management, or marketing). In the past, students have combined such areas as accounting and finance and marketing and finance. This major must be approved by the assistant dean for undergraduate business studies.

### Double major
Students who want a double major, within the Heller College of Business, must complete 18 separate credit hours in each discipline. Students may declare a double major while completing the first bachelor's degree. Usually a double major requires students to complete more than 120 credit hours for the degree. See an advisor for specific information.

### Second bachelor's degree
Applicants who have received a bachelor's degree from a regionally accredited college or university in the United States are eligible for admission as second bachelor's degree candidates. Applicants with international credentials which are the equivalent of a bachelor's degree from a four-year accredited U.S. university (as determined by an evaluation agency approved by Roosevelt University) are also eligible for admission as second bachelor's degree candidates. Official transcripts from each college previously attended are required along with the admission application and fee.

The residency requirement for the second bachelor's degree is a minimum of 30 credit hours earned at Roosevelt University that have not been counted for any other degree.

In all colleges, degree requirements in general may be met with transfer credit, Roosevelt University courses, or a combination of both. However, specific degree requirements differ from college to college. In the College of Arts and Sciences, all specific requirements for the major sequence must be fully met. In the College of Business, all degree requirements
(including residency, grade requirements, and required courses in
gen general education, liberal studies, junior/senior core, and the major)
must be satisfied. In the Chicago College of Performing Arts, all specific
requirements for the major must be met; acceptance of professional
coursework is subject to validation by audition and/or placement
examination.

Students with international credentials must consult with the appropriate
college to discuss possible deficiencies in major or general education
requirements.

Students with a bachelor’s degree from a four-year accredited U.S.
university have met the University Writing Requirement, and do not need
to take the English portion of the Roosevelt University Assessment
(RUA). However, if the degree being sought is related to areas such as
science, math, business, or computer science, the student may be asked
to take the mathematics portion of the RUA.

Requirements for students earning a double major are different from
those earning a second bachelor’s degree. Please refer to the appropriate
college section of the catalog for details.

Business minors for business majors
Students may also complete a business minor in an area outside
their business major. The requirements, for Heller College of Business
students, are four courses in one area at the 300 level without overlap
with the major requirements. At least three of the courses must be taken
at Roosevelt University, and all courses must be passed with grades of
C- or higher. Students must complete all prerequisites for courses in their
chosen minor area.

Business minors are available to non-business major students outside of
the Heller College of Business.

General business minor (for non-business
majors)
A Business minor is available to students from the other colleges of
Roosevelt University. The requirements are seven courses in business,
including three required courses and four upper-level (300 level)
business courses approved by the student’s advisor. A student may
choose courses from different business areas such as MGMT 358
ORGANIZATIONAL BEHAVIOR, MKTG 302 PRINCIPLES OF MARKETING,
and FIN 311 PRINCIPLES OF FINANCE,

Discipline minors (for non-business
majors)
A student may take a more specialized business minor in an area such
as Accounting, Finance, Human Resource Management, Management, or
Marketing. Students must complete all prerequisites for courses in their
chosen minor areas, including junior standing for 300-level courses. At
least three courses in the minor must be taken at Roosevelt University.
See the Assistant Dean for specific course information.

Graduation
A regular student in good standing may become a degree candidate
when he/she has completed a minimum of 120 credit hours of credit
with a minimum grade point average of 2.0. At least 18 credit hours in
the major must be passed with grades of C- or higher, including transfer
work. MGMT 380 must be passed with a grade of C- or better and must be
taken at Roosevelt University. All business core class requirements must
also be passed with a C- or better.

Advising
Business majors should contact the HCB advising center at either
campus. In order to facilitate graduation on a timely basis, all
students should see an advisor each semester. Any course waivers or
substitutions should be approved in writing and placed in the student’s
file both in the College and the Registrar’s Office.

Student services
The Heller College of Business is committed to the success of our
students. We offer internships, mentoring programs and student
professional development worksheets in order to emphasize the focus
on learning through the classroom and applying knowledge and theory
 gained in the real world.

Internship opportunities
Well-qualified juniors and seniors may be eligible for internship
positions at local firms. These internships provide practical professional
experience to complement classroom learning. Academic credit may
be available. The office of career services can help with internship
placement. See the Assistant Dean for information on academic credit.
Up to six credits are allowed for internships. In the Heller College of
Business, three credits may be used in the major provided the internship
is within the student’s discipline. Credits may be used for free elective
credit.

Professional development workshops
The Heller College of Business provides many professional development
workshops throughout the academic year at both campuses. Topics
that are covered include: resume building and cover letter writing, the
perfect elevator pitch, Excel for business basics and advanced, financial
planning, survival skills for the corporate world and much more.